

[Section 13-105](#) of town code requires that any sound amplifying equipment used in town be registered. Registrations shall be filed with the Police Department at least 48 hours in advance. Please return this form to Blacksburg Police Department, 200 Clay St., Blacksburg, VA 24060 or to [nodell@blacksburg.gov](mailto:nodell@blacksburg.gov). For more information, call Captain Nathan O'Dell at 540-443-1415.

**Sponsor:** Name: \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_ Email: \_\_\_\_\_

**Site Owner:** Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_ Email: \_\_\_\_\_

**Contact Person:** Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_ Email: \_\_\_\_\_

**Contact During Event:** Name: \_\_\_\_\_  
 Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

**Event:** Location: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_ Expected Number of Attendees: \_\_\_\_\_  
 Purpose: \_\_\_\_\_  
 Boundaries: \_\_\_\_\_  
 Surrounding Land Uses: \_\_\_\_\_

**Provisions:** ***No sound amplifications shall occur after 10:00 pm or before 10:30 am.***  
 Limitation of Amplified Sound: \_\_\_\_\_  
 Toilet Facilities (One toilet facility per 50 people required): \_\_\_\_\_  
 Number of Refuse Containers: \_\_\_\_\_  
 Parking/Transportation: \_\_\_\_\_  
 Cleanup: \_\_\_\_\_  
 Informing the Neighborhood: \_\_\_\_\_  
 Monitors: \_\_\_\_\_

The information contained here is true and correct to the best of my knowledge. I understand that I must comply with all applicable town ordinances on parking and noise control during the event.

\_\_\_\_\_  
 Property Owner Date

\_\_\_\_\_  
 Applicant Date

**Action of Chief of Police or Designee**

Approval \_\_\_\_ Disapproval \_\_\_\_

\_\_\_\_\_  
 Chief of Police or Designee

\_\_\_\_\_  
 Date