



**BALZER**  
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May 2, 2023

Kinsey O'Shea  
Town Planner  
Planning and Building Department  
300 South Main Street  
Blacksburg, VA 24060

RE: SUB 23-0001 – Northside Park Revised Section XII - Major Subdivision Preliminary Plat Review for 51 lots on 36.00 acres at 2150 Progress Street NW (Tax Map Numbers 166-10A; 166-10B; 166-17A; 166-17B; 166-A 4C) by Jeanne Stosser of CC&B Development, LLC (property owner)  
Balzer Job #24220049.00

Dear Kinsey,

The following letter lists documents for the application for Northside Park Revised Section XII Major Subdivision Preliminary Plat submittal. Documents previously submitted on April 4, 2023 that have not been altered as of May 2, 2023 are listed below:

- Variance Request Letter Dated 4/4/23
- Open Space Relocation Letter Dated 4/4/23
- Traffic Memo Dated 4/3/23
- Revised Traffic Impact Analysis Dated 3/28/23
- Stormwater Concept Narrative Dated 4/3/23

Updated documents that will be included in the submittal documents on May 2, 2023 are listed below:

- Preliminary Plat Dated 5/1/23
- Stormwater Concept Plan Dated 5/1/23

If you have any additional questions or comments, please feel free to contact me.

Sincerely,

**BALZER AND ASSOCIATES**

James R. Taylor, P.E., M.ASCE  
Associate