

MEMORANDUM

TO: Town Council

FROM: Planning Commission

DATE: September 5, 2023

SUBJECT: ROW23-0001 Request to vacate approximately 20,439 square feet of Town-Owned Right-of-Way (adjacent to Tax Parcel 347-8 1) at 2600 Research Center Drive by Gretchen Merix of Balzer & Associates (applicant) on behalf of Snyder-Hunt Company, LLP (owner).

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Planning Commission Recommendation:

APPROVAL for the Right-of-Way vacation request ROW23-0001 with the following conditions being met on or before one (1) year from Town Council’s adoption of this ordinance:

1. The applicant shall dedicate a perimeter public utility easement along the property line as shown in the Easement Exhibit dated August 31, 2023.
2. The applicant shall dedicate a public utility easement or private easement for private utilities contained in the right-of-way, or otherwise demonstrate that the private utilities will not be affected.
3. The applicant shall dedicate a sidewalk easement for any existing portions of sidewalk serving Research Center Drive.
4. The applicant shall vacate all existing interior lot lines.

For: Britt, Colley, Ermann, Herbein, Jones, Kassoff, Walker
Against:
Abstain:
Absent: Ford, Rinehart

In so recommending approval of this Right-of-Way vacation request, the Planning Commission finds the request to be in conformity with the “Alley and Right-of-Way Vacation Process” in the Administrative Manual accompanying the Comprehensive Plan and Town Code.