

SMALL CELL ANTENNA SITE APPLICATION PERMIT
For Placement in Town Right-of-Way

This is a public record subject to disclosure under the Virginia Freedom of Information Act.

The entity applying for use of the rights-of-way must have a valid Franchise Agreement with the Town of Blacksburg.

- This application is for use by wireless services providers and wireless infrastructure providers for siting of small cell facilities as defined Va. Code §56-484.27, et seq.
- Access to public rights-of-way is subject to valid franchise agreement with the Town. Please contact the Town Attorney if you do not have a current franchise agreement with the Town of Blacksburg)
- If multiple locations are proposed, please complete a form for each location proposed. One application fee may include multiple applications.
- Right-of-way Permit: for attachment to existing structures or new structures in Town, right-of-way applicant must submit an individual application for each site. One application fee may include multiple applications.

(Office Use Only) **PERMIT NO:** _____

Date: _____

Applicant Name: _____ (full legal name of entity)

Are you a wireless services provider or a wireless infrastructure provider?

Location / Address / Nearest GPIN:

Description of Wireless Support Structure:

(e.g., building, rooftop, pole, etc. Indicate if existing structure, replacement structure or new structure):

Full Legal Name of Structure Owner: _____

[if applying for attachment to more than one structure, provide additional list with each structure type, location and owner]

You must include a copy of the written permission from the owner of each structure to co-locate equipment on the structure (§15.2-2316.4.A.). Please note that located within the Town right-of-way other entities such as Virginia Tech Electric and AEP may be the owners of the structures you are requesting to locate.

Type of Installation (Choose One):

Small Cell Equipment with Wireless Backhaul Solution Small Cell Equipment with Landline Backhaul Solution

Attachment Height (ft.): _____ Weight of Equipment: _____

Number of Antennas: _____ Total Area of Antennas: _____

Location of Equipment Cabinet, if any:

Installed on Pole Installed in Ground (Vault) Installed above Ground (may need lease, depending on size)

FCC License No. _____ **or FCC Permit No.** _____

APPLICANT REPRESENTATIVE:

(Signature)

(Print)

Date

PHONE: _____ **EMAIL:** _____

APPLICANT SHALL PROVIDE THE FOLLOWING, IF APPLICABLE:

- Site plan and engineering design and specifications for installation of Small Cell Equipment, including the location of radios, antenna facilities, transmitters, equipment shelters, cables, conduit, point of demarcation, backhaul solution, electrical distribution panel, electric meter, and electrical conduit and cabling. The design documents should include photo(s) of the existing pole, and photo simulation of pole with attached equipment. Where applicable, the design documents should include specifications on stealth design, pole modification, and ADA compliance.
- For new pole, or pole replacement installations, include a picture of the proposed pole, the small cell and all equipment, and the exact location where the pole would be placed (include nearest GPIN). The design documents for the pole installation must demonstrate compliance with the Americans with Disabilities Act (ADA) if applicable.
- Copy of the manufacturer's detailed specifications for Small Cell Equipment, including photographs or illustrations and a complete description of all pertinent physical and electrical characteristics.
- General description of the services to be provided.
- If the proposed installation requires a new pole, provide design and specification drawings for the new pole, including smart poles.
- If the proposed installation will require re-enforcement or replacement of an existing pole, provide applicable design and specification drawings.
- The number, size, type, and proximity to the facilities of all communications conduit(s) and cables to be installed.
- Description of the utility services required to support the facilities to be installed.
- All permits and letters of authorization from all affected parties.
- Valid FCC license or other appropriate certificates or permits as required.
- Applicant shall be required to apply for an electrical permit prior to installation.
- List of the contractors and subcontractors, and their contact information, authorized to work on the project.
- If lane or street closures are required, provide a traffic control plan prepared in accordance with the Virginia Work Area Protection Manual and obtain temporary closure permit.
- Provide documentation of right-of-way and that the location of facility is within Town right-of-way.

APPLICATION FEES:

Application fees may be established as part of the approved franchise agreement. If not established as part of the franchise agreement the following fees will be required upon application submission:

- (a) \$100.00 each for up to five (5) small cell facilities on a permit application;
- (b) \$50.00 for each additional small cell facility on a permit application.

Attach check or money order in amount appropriate. Application fee should be made payable to "Town of Blacksburg". Processing fees are non-refundable and non-transferable.

TOWN USE ONLY

ACCOUNT #: 10200003052100 (P6)

DATE RECEIVED _____

DATE COMPLETED _____ (Due 60 Days)

EXTENSION: Y / N _____ (30 Days)

APPROVED BY: _____

Engineering and GIS Department

Comments (Binding):